

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

March 8, 2017

STATE OF TEXAS §

COUNTY OF FORT BEND §

BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, March 8, 2017, at the offices of Municipal Operations and Consulting, 1825 North Mason Road, Katy, Texas, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Sonyan Stephens	-	Vice President
Jennifer Flores	-	Secretary
Mark Van Dyck	-	Assistant Secretary
David Johnson	-	Assistant Secretary

All members of the Board were present, except Director Johnson thus constituting a quorum. Also present at the meeting were: Cris Meyer and Casey Fletcher with Lake Management Services; Sam Cocke of Texas Erosion Solutions; Christina Garcia of Myrtle Cruz, Inc., the District's Bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Mike Williams of Municipal Operations and Consulting ("MOC") or (the "Operator"); Angela L. Howes of IDS Engineering Group ("IDS"), the District's engineer (the "Engineer"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats|Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

RECEIVE COMMENTS FROM THE PUBLIC

No comments were given by the public.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held February 8, 2017. After discussion, upon a motion by Director Flores and seconded by Director Abshire, the Board unanimously voted to approve the minutes of the meeting held on February 8, 2017.

BOOKKEEPER'S REPORT

The Board next recognized Ms. Garcia, who presented for the Board's review and approval of the bookkeeper's report, a copy of which is attached hereto as Exhibit "B. After consideration, upon a motion brought by Director Van Dyck, seconded by Director Abshire, the Board unanimously voted to approve the bookkeeper's report.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending February 28, 2017. She reported that 96.391% of the 2016 taxes have been collected. Upon motion by Director Abshire, seconded by Director Stephens, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report. A copy of the tax report is attached hereto as Exhibit "C".

OPERATOR'S REPORT

The Board recognized Mr. Williams who presented the operator's report for February, 2017 a copy of which is attached hereto as Exhibit "D". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,131. He also reported that the water accountability is at 93%. All water system samples reported negative for bacteriological contamination.

Mr. Williams reported that seventy-nine (79) fire hydrants are in need of either pressure wash or a blast grind, and then painted. After consideration, upon a motion brought by Director Van Dyck, seconded by Director Abshire, the Board unanimously voted to approve (i) the Operator's report as presented; (ii) termination of water for residents listed on the cut off list; (iii) authorize writing off uncollectable accounts; and (iv) authorize the operator to pressure wash seventy-nine (79) fire hydrants and paint, in the amount of \$6,235.

Discuss Chromium 6 chemical testing

Mr. Williams re-assured the Board prior tests of the District's water has shown that Chromium 6 is below the maximum standard. Upon a motion brought by Director Abshire, seconded by Director Flores, the Board authorized the operator to move forward with additional tests for Chromium 6.

HEAR REPORT FROM TEXAS EROSION

The Board recognized Mr. Cocke who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area. A copy of Mr. Cocke's report is attached hereto as Exhibit "E".

No action was taken.

HEAR REPORT FROM LAKE MANAGEMENT

The Board recognized Mr. Meyer who reported that a request was made to increase the height of the spray for the detention pond fountain. He stated that a nozzle would need to be changed out in order to increase height of the spray on the fountain. Mr. Meyer noted that he will acquire proposals for the Board's consideration to exchange the nozzle and present at the Board's next meeting.

ENGINEER'S REPORT

Ms. Howes presented the engineer's report, a copy of which is attached hereto as Exhibit "F". A summary of the status of various projects in the District is as follows:

1. MS4 Storm Water Quality Management Plan
 - IDS has prepared the annual report for the MS4.
2. Asset Management Plan
 - No updates this month.
3. Water Plant Tank Inspections
 - This project is on hold until Fall 2017.
4. Fort Bend Co. Municipal Utility District No. 190 ("FBCMUD 190") – Central Facilities
 - D.R. Horton is evaluating the potential for regional water and wastewater facilities with Big Oaks MUD. IDS is working with the D.R. Horton to design the sanitary sewer force main and waterline connections between the District and FBCMUD 190.
5. Wastewater Discharge Permit Renewal
 - The permit renewal application is being reviewed by the TCEQ.
6. Fort Bend County ("County")
 - IDS has been in contact with the Commissioner's office regarding a number of concerns the District has. The Commissioner was receptive to the requests and are working on the street repairs and street signs replaced. The County is evaluating the request for lighting at Westpark Tollway.

No action was taken.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

Mr. Cannon explained that candidates Michael Abshire, Sonyan Stephens and Jennifer Flores are unopposed in the Directors Election called for May 6, 2017, and that Texas law allows political subdivisions to declare unopposed candidates elected to office, eliminating the need to conduct the election. The Board then considered approving a proposed Order Cancelling

Election and Declaring Unopposed Candidates Elected to Office. Upon a motion made by Director Abshire, and second by Director Stephens, the Board voted unanimously to approve the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office thereby declaring candidates Michael Abshire, Sonyan Stephens and Jennifer Flores elected for new terms.

Ms. Marquez drew the Board's attention to the District's constable report and the WCA call log attached hereto as Exhibit "G" and Exhibit "H". No action was taken.


This matter was discussed during the operator's report.

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PASSED, APPROVED AND ADOPTED this 12th day of April, 2017.

(DISTRICT SEAL)




Secretary, Board of Directors